

# CLERGY/RELIGIOUS With Declarations from INTERSTATE

This form should be completed by all visiting Clergy / Religious from other **Dioceses in other States or Territories** in Australia PRIOR to providing religious services within the Catholic Archdiocese of Adelaide. The completed form should be forwarded to:

**Safeguarding Operations** [caasava@adelaide.catholic.org.au](mailto:caasava@adelaide.catholic.org.au)

OR

via mail to **Safeguarding Operations, Catholic Diocesan Centre, GPO Box 1364 Adelaide SA 5001**

## Clergy/Religious Individual Details

Full Legal Name	Surname:	Given Names:
Religious Name & Title		
Date of Birth		
Mobile Number		Email Address
Street Address		

## Church Authority Details

Current Diocese or Religious Congregation	
Church Authority – Name of Bishop/Vicar General/Provincial	Email address

## Details of Visit or Appointment

Date(s) of Visit or Appointment Date	From:	To:
<b>Reason for Visit</b>	<b>Ministry Location:</b>	<b>Date:</b>
(Please tick)		
<input type="checkbox"/> Appointment/Transfer		
<input type="checkbox"/> Concelebrating Mass		
<input type="checkbox"/> Baptism		
<input type="checkbox"/> Marriage		
<input type="checkbox"/> Confirmation		
<input type="checkbox"/> Funeral		
<input type="checkbox"/> Other (Please specify) .....		

## Confirmation of Good Standing (please attach)

☐ Individual Declaration    ☐ Statement by Church Authority

## Working With Children Check Details (copy to be provided)

State or Territory of issue	WWCC Number	WWCC Expiry Date
Do you hold a current South Australian WWCC? <input type="checkbox"/> Yes <input type="checkbox"/> No (If 'Yes' please provide WWCC number and expiry date)		

**Please note:** If the event being undertaken exceeds 10 consecutive days in a calendar year, a Working with Children Screening in South Australia will need to be undertaken. Safeguarding Operations for the Archdiocese of Adelaide will be able to assist with the provision of information relating to this.

## FOR SCREENING AND AUTHORITY **OFFICE USE ONLY**

<b>Declarations</b>	<p><b>Result of Check (tick one)</b></p> <p><input type="checkbox"/> Individual Declaration received</p> <p><input type="checkbox"/> Statement by Church Authority received</p>
<b>WWC Clearance</b>	<p><input type="checkbox"/> Not Required (visit under 10 consecutive days)</p> <p><input type="checkbox"/> Sighted &amp; verified current check issued interstate</p> <p><input type="checkbox"/> Verified additional SA WWCC</p> <p>WWCC number .....</p> <p>WWCC Expiry Date .....</p>
<b>Approval notification forwarded to Archbishop's office</b>	<b>Date:</b>
<b>Notification to Integrity and Professional Standards</b>	<b>Date:</b>
<b>SYSTEM UPDATES</b>	
<b>Update Master Sheet</b>	<b>Date:</b>
<b>Update CDES</b>	<b>Date:</b>
<b>Update Greentree</b>	<b>Date:</b>